

Apex Building Company, LLC

2047 Kefauver Drive
 P.O. Box 945
 Milan, TN 38358

phone: (888) 581-1783
 fax: (901) 414-2750
 hr@apexbuildingco.com

Last Name	First Name	Middle Initial
Address	City	State Zip Code
Telephone	Mobile Phone	Email
Social Security Number	Driving License Number	State

- 1.) Can you provide proof of your U.S. citizenship? Y N
 If "No", provide your visa number and expiration date _____
(Proof of citizenship or immigration status will be required upon employment)
- 2.) Have you applied for employment with us before? Y N
 If "Yes", when? _____
- 3.) Have you worked on one of our projects for a subcontractor? Y N
 If "Yes", list name of subcontractor & date _____
- 4.) Are you currently employed? Y N
- 5.) May we contact your present employer? Y N
- 6.) Have you been convicted of a felony within the last 7 years? Y N
 If "Yes", please explain _____
(Coniction will not necessarily disqualify an applicant from employment)
- 7.) Are you willing to travel if hired by Milan Decorators, Inc.? Y N
- 8.) Are you willing to have a background check? Y N
- 9.) Are you 18 years of age or older? Y N
 If "Yes", please indicate your date of birth _____

WORK EXPERIENCE

Please provide details of your last three positions. If currently employed, list your present position first. Include any job-related military service assignments and volunteer activities if applicable.

1. Employer _____ Dates of Employment
From _____ To _____
Address _____
Phone _____
Job Title _____ Hourly Rate/Salary
From _____ To _____
Reason For Leaving _____
Describe Job Duties and Skills _____

2. Employer _____ Dates of Employment
From _____ To _____
Address _____
Phone _____
Job Title _____ Hourly Rate/Salary
From _____ To _____
Reason For Leaving _____
Describe Job Duties and Skills _____

3. Employer _____ Dates of Employment
From _____ To _____
Address _____
Phone _____
Job Title _____ Hourly Rate/Salary
From _____ To _____
Reason For Leaving _____
Describe Job Duties and Skills _____

EDUCATION

High School	City & State	Degree Earned	Dates Attended
College	City & State	Degree Earned	Dates Attended
Technical School	City & State	Degree Earned	Dates Attended
Graduate School	City & State	Degree Earned	Dates Attended

SKILLS Describe any military or job-related skills, specialized training, and certificates (CDL License, crane, forklift, welding, NACE, SSPC, First Aid/CPR, foreign languages, computer/IT skills, etc).

REFERENCES

1. Name Title/Position

Address

Phone Email

Relationship to You

2. Name Title/Position

Address

Phone Email

Relationship to You

3. Name Title/Position

Address

Phone Email

Relationship to You

APPLICATION FOR EMPLOYMENT

TN Drug Free Policy - Apex is a TN Drug Free Workplace. I understand that I will be required to pass an initial drug test before I can be hired. I also understand that I must pass random drug testing to maintain employment at Apex Building Company, LLC.

The information provided in this Application For Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in dismissal.

I understand that acceptance of an offer of employment does not create any obligation upon Apex Building Company to continue to employ me in the future.

If Apex Building Company decides to engage an investigation and/or reporting agency to report on my credit and personal history, within it's legal right, I authorize Apex Building Company to do so. If such information or report is obtained, at my request, I will be provided the source's name so I may obtain the nature and substance of the information provided to Apex Building Company, LLC.

Name_____

Signature_____Date_____